

Monday 3 October 2016

Dear Parents/Carers

**Weekend Music Course for Ensemble Members in Years 4-8  
High Ashurst Outdoor Education Centre, Mickleham, Dorking, Surrey RH5 6DG  
Friday 3 – Sunday 5 March 2017**

Next term, we are offering **all ensemble members in Years 4-8** the opportunity to join us for an action-packed, three day camp at High Ashurst Outdoor Education Centre on Box Hill near Dorking, in the heart of the Surrey countryside.

The weekend will provide excellent opportunities for music making, team building and making new friends. Under the direction of experienced Music Service staff, the children will prepare a selection of pieces to perform to parents in a concert on the Sunday afternoon. There will also be an array of indoor and outdoor activities available, including high ropes and challenge courses, a camp fire, football, craft and games.

The cost per child is £160 for the weekend – this cost includes:

- Two night's accommodation in a log cabin with shared bedrooms and en suite bathroom facilities
- Each log cabin has a shared lounge area with television and DVD player
- Three meals a day (cooked breakfast and dinner with a sandwich lunch) accommodating any special dietary requirements
- All supervision, instrumental tuition and ensemble rehearsals led by Sutton Music Service tutors
- Outdoor activities led by fully qualified expert instructors
- Qualified first aiders on site at all times and full insurance



Parents will be required to drop off their children at High Ashurst Outdoor Education Centre on the Friday after school (this is around a 20 minute drive from Sutton) and are invited to attend the performance on Sunday afternoon before collecting their children.

To secure a place for your child on this trip, please return the Parental Consent/Medical Form to Sutton Music Service, Gaynesford Lodge, Blake Close, Carshalton SM5 1LJ. You must also ensure that a non-refundable deposit of £80 has been paid to our supporters' association – this can be paid by cash, cheque (payable to 'SYMSA') or via online bank transfer. Online bank transfer payments should be made directly to SYMSA Sort Code 20-84-17, Account Number 50399043 and should clearly state the word 'Trip' followed by your child's first initial and surname as the reference.

We will then write to you to confirm that your child has a place. We will ask for the remainder of the cost of the trip in January. Alternatively, you can pay the full cost of the trip now – this is £160, which includes the non-refundable deposit. There are a limited number of places on this popular trip, so we recommend booking early to avoid disappointment. If your child would like to come, but your family are facing particular financial hardship, please write to Lewis Gibbs, Head of Music Service. He will consider your application for financial support and Sutton Youth Music Supporters' Association (SYMSA) may fund up to £80 per family for this trip.

If you have any questions, please telephone or email me at the Music Office and I will try to help.

Yours sincerely

Khadija Dero  
Ensembles Coordinator  
[kdero@suttonmail.org](mailto:kdero@suttonmail.org)



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# SUTTON MUSIC SERVICE PARENTAL CONSENT/MEDICAL FORM

High Ashurst, Dorking  
Friday 3 – Sunday 5 March 2017

I agree to ..... (name) taking part in this visit and have read the information contained in the accompanying letter. S/he is allowed to participate in all activities described. I acknowledge that s/he must behave responsibly.

## Medical and dietary information:

Are there any conditions requiring medical treatment, including medication? **YES/NO**

If YES, please give details:.....  
.....

Please outline any special dietary requirements of your child:.....  
.....

Please indicate the type of pain/flu relief medication your child may be given if necessary by deleting as appropriate: **Calpol YES/NO Paracetamol YES/NO**

If any other type of medication is required, please send this with your child and make sure it is labelled and handed to a member of staff.

Is your child allergic to any medication? **YES/NO**. If YES, please give details:.....  
.....

When did your child last have a tetanus injection?.....  
**Please obtain this date from your doctor if unknown.**

I will inform the Head of Music Service as soon as possible if there are any changes in the medical or other circumstances between now and the commencement of the visit.

**Declaration:** I agree to my child receiving medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by the medical authorities present.

Ensemble member's date of birth ..... School .....

School Year ..... Instrument(s) played .....

Home address.....  
.....

**PTO**

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Home telephone ..... Mobile .....

**Alternative emergency contact**

Name ..... Telephone number .....

Address .....

Name of family doctor ..... Telephone .....

Address .....

*I confirm that I have read and understood the attached letter. I would like our son/daughter to take part in the 2017 High Ashurst Residential Music Course and agree to pay a non-refundable deposit of £80.00*

Please indicate how you have paid:

I enclose payment in cash

I enclose payment by cheque (payable to 'SYMSA')

I have paid via online bank transfer to SYMSA

Your reference .....

Signed (Parent/Carer) ..... Date.....

Full name (CAPITALS).....

**Please return completed form and payment to:  
Sutton Music Service, Gaynesford Lodge, Blake Close, Carshalton SM5 1LJ**

This form, or a copy, must be taken by the Group Leader on the visit. A copy should be retained by the Music Service emergency contact.



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<i>For office use only</i> Date form received:  Payment received: yes/no  Date confirmation sent:
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