



Sutton Music Service  
Gaynesford Lodge  
Blake Close  
Carshalton SM5 1LJ  
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Wednesday, 8 February 2017

Dear Young Musicians, Parents/Carers

### **2017 Summer Tour to Lisbon, Portugal**

I am delighted to confirm that next summer's tour will be to Lisbon in Portugal from Monday 24 July to Friday 28 July 2017, where we will perform as part of the Lisbon Music Fest. Unusually for our tours, we will be flying to Portugal and will hire local coaches as required for transport to concerts and excursions.

There will be a maximum of 68 places available for ensemble members in Year 9 or above who have reached Grade 5 or an equivalent ability on their instrument. Early reservation is recommended to ensure a place as these will be allocated on a first come, first served basis. To be fair to all members and to ensure our best performances, we will be taking committed young musicians only.

We always try to keep the cost of going on tour as low as possible. Understandably, a significant reduction in the value of the pound and price of flights for this longer than usual journey, means that we have had to increase the cost slightly compared with the last two years. Thanks to generous financial support from Sutton Youth Music Supporters Association (SYMSA), the parental contribution towards the cost of this tour has now been reduced to **£685** per person (previously £735 per person), payable via a flexible payment plan – please note that this includes:

- Outward and return flights from London to Lisbon plus hire of local coaches
- Half board hotel accommodation with provision for any special dietary requirements
- A varied programme of rehearsals and fully promoted concerts
- Full cost of excursions, leisure and cultural activities
- Provision of qualified first aiders and full travel insurance
- All supervision, ensemble rehearsals and performances led by Sutton Music Service tutors

To secure a place for your child on this trip, please return the tour application form below to Sutton Music Service, Gaynesford Lodge, Blake Close, Carshalton SM5 1LJ. You must also ensure that a non-refundable deposit of £235 has been paid to our supporters' association – this can be paid by cash, cheque (payable to 'SYMSA') or via online bank transfer. Online bank transfer payments should be made directly to SYMSA Sort Code 20-84-17, Account Number 50399043 and should clearly state the word 'Tour' followed by your child's first initial and surname as the reference e.g. 'Tour j.bloggs'.



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We will then write to you to confirm that your child has a place. We will ask for the remainder of the cost of the trip to be paid in monthly instalments of at least £100 payable at the end of February, March, April and May, by which time the full cost of the tour must be paid. Alternatively, you can pay the full cost of the trip now – this is £685, which includes the non-refundable deposit.

If your son/daughter would like to come, but your family are facing particular financial hardship, please write to me as tour leader. I will consider your application for financial support and make a recommendation to Sutton Youth Music Supporters' Association (SYMSA), who may fund up to £235 per family for this tour.

I hope that your son/daughter will be able to join us for the 2017 tour to Salzburg. If you have any queries, please contact Khadija Dero, Ensembles Coordinator or myself and we will be happy to help.

Yours sincerely

Lewis Gibbs  
Head of Music Service  
lgibbs@suttonmail.org



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## Summer tour to Lisbon/Porto, Portugal Monday 24 – Friday 28 July 2017

Name \_\_\_\_\_ Ensemble \_\_\_\_\_

Instrument(s) \_\_\_\_\_

Name of School /University \_\_\_\_\_

Year Group \_\_\_\_\_ Date of birth \_\_\_\_\_

Parent's full name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Parent's email address \_\_\_\_\_

Home telephone \_\_\_\_\_

Mobile \_\_\_\_\_

*I confirm that I have read and understood the attached letter. I would like our son/daughter to take part in the 2017 summer tour and agree to pay a non-refundable deposit of £235.*

Please indicate how you have paid:

*I enclose payment in cash*

*I enclose payment by cheque (payable to 'SYMSA')*

*I have paid via online bank transfer to SYMSA*

*Your reference* \_\_\_\_\_

Please return your tour application form to:

Sutton Music Service  
Gaynesford Lodge  
Blake Close  
Carshalton  
SM5 1LJ



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*For office use only*

Date form received:

Payment received: yes/no

Date confirmation sent: